



NZ Squad

## Expenditure / Travel Claim Form

Date submitted:

### General Squad Expenditure Items:

Date	Squad name	Camp no.	Supplier/Description	Amount
				\$
				\$
				\$
				\$
				\$
				\$

**Note: All relevant vouchers must be attached.**

### Travel Reimbursement:

Date	Squad name	Camp no.	Description of travel	KMs	Amount
					\$
					\$
					\$

**Note: Travel in personal cars will be reimbursed at 20c/km plus an additional 1c/km per person travelling in the vehicle plus an additional 2c/km per boat carried. Please include names of squad members and number of boats carried.**

**TOTAL CREDIT CLAIMED**

\_\_\_\_\_  
\$  
\_\_\_\_\_

Credit to be (tick one):  applied to \_\_\_\_\_ squad account  
(squad members name)

**OR**

reimbursed to Name: \_\_\_\_\_

Address: \_\_\_\_\_

Bank a/c no: \_\_\_\_\_

Signed: \_\_\_\_\_

**NOTE: All claim forms must be posted to the address below no later than the Friday following the camp to which the reimbursement claim pertains.**